

Akaki Tsereteli State University

Faculty of Business, Law and Social Science

“Approved”

Rector: Prof. G.Gavtadze

Protocol N 12 of session of Academic Council

August 12 , 2013.

Education Program of Mater

**Leadership and Management in Higher Education**

Kutaisi

2017

1. **The name of the program**: Leadership and Management in Higher Education
2. **Academic Degree:** Master of Education Management
3. **The volume of the program in credits :** Educational program involves 120 ECTS credits. One credit is equal to 25 academic hours at ATSU. Program duration is 2 academic years, 4 semesters.
4. **Language of the program:** English
5. **Program prerequisits:**

* Bachelors degree or equivalent;
* Successful passing of ATSU exam. University exam will be conducted according to the ATSU regulation for MA programs. Information can be found at University web site.
* Applicants should have at least B1 level English proficiency ( could be poved by successfully passing the university exam in English or provide with international certificate of at least B1level)

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1. **Program description:**
   1. The goalof the program is to prepare self-motivated leader, ready to lead successfully in a changing context of High Education, who can communicate effectively and act collaboratively in local national and international context.

They will be able:

• To contribute to the improvement of high education system management and foster and support organizational change.

• To assist in areas of strategic planning and decision-making.

• To develop research skills needed for action research and student oriented teaching , exercised full knowledge of economical , political, legal and theoretical issues involved.

**program analoges:**

Bath Spa University **-**  <http://www.bathspa.ac.uk/schools/education/courses/postgraduate/education-leadership-and-management>

Middlesex University - <http://www.mastersportal.eu/studies/7728/education.html>

International Black Sea University - http://bm.ibsu.edu.ge/index.php/ka/programs-ge/master-ge

Ilia State University - <http://www.iliauni.edu.ge/files/pdf/Masters_program_in_Educatio_Administrati.pdf>

Armanian State Pedaggogical University - <http://www.armspu.am/aboutus/ln/en/t/87>

6.2. **Learning Outcomes:** After completing Education Program - Leadership and Management in Higher Education - the graduates will be able to formulate following Competencies:

**Knowledge and Understanding of:**

* the values\*, principles and practices support good leadership and management in the European Higher Education Area;
* the roles, responsibilities and benefits of universities within their societies, as seen from various perspectives;
* the seminal literature on student-centered approaches to the provision and enhancement o higher education;
* Guiding principles and good practices in quality assurance, policy development, change management, and governance that can be applied to enhance quality in higher education.

**Applying Knowledge:**

* The key challenges that universities face in supporting the development of their students and staff, and addressing the needs of their local/national communities and stakeholders;
* How knowledge of ways that students learn and experience higher education(within and outside the curriculum) can be used to improve teaching and professional practices;
* The ways that management processes can be set standards, and applied to support the attainment of the strategic objectives of university departments and services.

**Making Judgment:**

* Use of key tools and methods of (qualitative and quantitative) data collection, interpretation and presentation;
* Collect, analyze and present data in an ethical and effective manner;
* Reflect critically upon aspects of their own professional practice, and identify opportunities for self-improvement;

**Communication Skills**:

* Writing, communication and presentation of reports and other documents in clear and scholarly styles;
* Use of digital technology to support and enhance the effectiveness of professional activities.
* Address opportunities to improve higher education, based upon sound knowledge of management principles and the application of good leadership, communication and teamwork skills.

**Learning Skills**:

* Design, undertake and present (through dissertation or project work) a substantial piece of original research on a contemporary challenge in higher education;
* Leading learning and research independently;
* Self-evaluation skills.

**Values**

* Contribute to the development of a professional Community of practice, though the sharing of ideas, outputs and activities;
* Develop values to respect other peoples’ opinion and attitudes;
* Conception of educational problems in multicultural context;
* Develop values of professional honesty.

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|  | Akaki Tsereteli State University | | | | | | | | |
|  | Leadership and Management in Higher Education | | | | | | | | |
|  |  | | | | | | | |  |
| 1 | Core courses - 54 ECTS. |  |  |  |  |  |  |  |  |
| 2 | Free credit-6 ECTS |  |  |  |  |  |  |  |  |
| 3 | elective courses - 24 ECTS |  |  |  |  |  |  |  |  |
| 4 | Internships - 6 ECTS |  |  |  |  |  |  |  |  |
| 5 | master thesis - 30 cr. |  |  |  |  |  |  |  |  |
| (I-IV Semester) | | | | | | | | | |
| № | Course |  | Credits Number | total hours | lec/gr.wrk/ex/ind | Semesters | | | |
| I | II | III | IV |
| 1 | Research methodology/action research | C | 6 | 150 | 15/30/6/99 | 6 |  |  |  |
| 2 | Curriculum Development and teaching theories | C | 6 | 150 | 15/30/6/99 | 6 |  |  |  |
| 3 | Leadership in higher Education | C | 6 | 150 | 15/30/3/102 | 6 |  |  |  |
| 4 | Communicative technologies and Strategies | C | 6 | 150 | 15/30/3/102 | 6 |  |  |  |
| 5 | Educational Policy and World Education systems (best practices) | C | 6 | 150 | 15/30/3/102 | 6 |  |  |  |
|  |  |  | **30** |  |  |  |  |  |  |
| 6 | Management and strategic planning in High Education | C | 6 | 150 | 15/30/3/102 |  | 6 |  |  |
| 7 | Fund Raising and Project Management | C | 6 | 150 | 15/30/3/102 |  | 6 |  |  |
| 8 | Assessment Systems and Evaluation in higher Education | C | 6 | 150 | 15/30/6/99 |  | 6 |  |  |
| 9 | Quality Assurance in higher education | C | 6 | 150 | 15/30/6/99 |  | 6 |  |  |
| 10 | Internship | C | 6 | 150 | 45/105 |  | 6 |  |  |
|  |  |  | **30** |  |  |  |  |  |  |
| 11 | Elective course | E | 6 | 150 |  |  |  | 6 |  |
| 12 | Elective course | E | 6 | 150 |  |  |  | 6 |  |
| 13 | Elective course | E | 6 | 150 |  |  |  | 6 |  |
| 14 | Elective course | E | 6 | 150 |  |  |  | 6 |  |
| 15 | Free credit | F | 6 | 150 |  |  |  | 6 |  |
| 16 | Master Thesis | C | **30** |  |  |  |  |  | **30** |
| 17 | Elective courses |  | **6** |  |  |  |  |  |  |
| 18 | Academic Writing |  | **6** | **150** | 15/30/6/99 |  |  |  |  |
| 19 | HR Management |  | 6 | 150 | 15/30/3/102 |  |  |  |  |
| 20 | Sociology of education |  | 6 | 150 | 15/30/6/99 |  |  |  |  |
| 21 | General and high education Psychology |  | 6 | 150 | 15/30/6/99 |  |  |  |  |
| 22 | Educational Management in Global Environment |  | 6 | 150 | 15/30/3/102 |  |  |  |  |
| 23 | Education and Economy |  | 6 | 150 | 15/30/3/102 |  |  |  |  |
| 24 | Higher Education Administration |  | 6 | 150 | 15/30/6/99 |  |  |  |  |
| 25 | Financial management of Education |  | 6 | 150 | 15/30/3/102 |  |  |  |  |

**Akaki Tsereteli State University, Kutaisi, Georgia**

Charts of competences

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|  | Research methodology/action research | Curriculum Development and teaching theories | Leadership in higher Education | Communicative technologies and Strategies | Educational Policy and World Education systems | Management and strategic planning in High Education | Fund Raising and Project Management | Assessment Systems and Evaluation in HE | Quality Assurance in higher education | Internship | Master thesis | Academic Writing | HR Management | Sociology of education | General and high education Psychology | Educational Management in Global Environment | Education and Economy | Higher Education Administration | Financial Management of Education |
|  | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| Knowledge and understanding | X | X | X | X | X | X | X | X | X |  | X | X | X | X | X | X | X | X | X |
| Applying Knowledge | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X |
| Making Judgment | X |  | X | X | X | X | X | X |  | X | X |  | X | X | X | X | X | X | X |
| Communicative Skills | X |  | X | X | X | X | X | X |  | X | X |  | X | X | X | X | X | X | X |
| Learning Skills | X |  |  | X |  |  |  |  |  | X | X |  |  | X | X |  |  | X | X |
| Values | X |  | X | X | X | X | X |  |  | X | X |  | X |  | X | X | X | X | X |